

**SPRING ARBOR TOWNSHIP  
BOARD MEETING  
JANUARY 13, 2020  
SPRING ARBOR TOWNSHIP OFFICE**

The regular meeting of the Spring Arbor Township Board was held Monday, January 13, 2020 at 7:00 p.m., with the following members present: Supervisor Dave Herlein, Clerk Julia Stonestreet, Treasurer Colleen Gibbs, Trustees James Buck, Robert Drain, Troy Ganton and Caleb Runyon. Absent: none. The Supervisor led the Pledge of Allegiance.

**Public Comment:** no public comment.

**Reports:** Chief Tim McEldowney pointed out a change in his report showing the number of good intent calls in which the department participates like lift assists, welfare checks and others separate from the rest of the call as these are increasing in number. The total number of calls from 2018 to 2019 increased by 163. The firemen are continuing to keep up with training and there still is a need for more volunteers.

**Expenditures:** Motion was made by Ganton and seconded by Buck to approve the following disbursements for December 2019: General Fund \$66,232.16; Fire Department Fund \$49,043.96; Street Light Fund \$258.35; Building Inspections Fund \$5,269.73; Sewer Fund \$48,819.53; Water Fund \$49,811.65; Trust and Agency \$411.00; Current Tax Collection Fund \$20,767.21; Becky Cunningham Historical Fund \$260.00. Roll Call: 7 yes. Approved. Motion was made by Ganton and seconded by Buck to approve the payment of outstanding invoices totaling \$128,525.47. Roll Call: 7 yes. Approved.

**Minutes:** Motion was made by Runyon and seconded by Buck to approve the Regular Board minutes of December 9, 2019. Approved.

**Consent Agenda:** Motion was made by Stonestreet and seconded by Runyon to accept the following items under the consent agenda consisting of the Financial Reports of December 2019; General Ledger report of revenues and expenditures for December 2019 and the Public Safety Report for December. Approved.

The Financial Reports showed the following balances as of December 31, 2019:

General Fund Cash	15,429.89
General Fund Invested Cash	1,720,857.92
Fire Operations Cash	4,632.43
Fire Operations Invested Cash	28.17
Street Light Fund Cash	15,648.51
Street Light Fund Invested Cash	9.20
P.I. Fund Cash	.00
P.I. Fund Invested Cash	141,710.21
Building Inspection Fund Cash	8,164.06
Building Inspection Fund Invested Cash	83,574.42
General Debt Service (Voted Bonds)	169,906.29
Capital Projects Fund – Roads	1,967,562.87
Trust and Agency Fund	.00
Historical Fund Cash	337.19
Historical Fund Invested Cash	4,134.83
Sewer Fund Cash	(14,983.84)
Sewer Funds Invested Cash	801,169.24
Water Funds Cash	(20,857.74)
Water Funds Invested Cash	.00
Current Tax Collection Fund	14,350.41

Current Tax Collection Invested Cash	1,804,413.94
Ganton Memo of Understanding Invested Cash	10,008.61
Total	\$6,726,096.61

### **SUPERVISOR REPORT:**

Supervisor Herlein asked the board as to their desire to continue Trash Day. By Common Consent the board instructed the Supervisor to set up a date and place for this event. He also reported that the property once belonging to the Faith Baptist Church has been deeded to us by Quit Claim Deed and Conveyance Acknowledgment. We will be doing an assessment soon as to the future of this property.

### **NEW BUSINESS:**

**Computer Upgrades:** Most of the computers in our office are in need of an upgrade to the operating system Windows 10 as Windows 7 is no longer being supported. There is also a need for a few new monitors. An estimate from our IT support, Computer Ties, would be over \$15,000. The Supervisor asked that we approve an expenditure of \$16,000 to allow for any unforeseen needs. A motion was made by Ganton and seconded by Runyon to approve the computer expenditure of \$16,000. Roll Call: 7 yes. Approved

**Phone System Upgrade:** There has been a problem with our phone system for a few months now as to dialing outside lines (delays and beeping), crossover conversations, even phone calls being dropped. We received a quote from PCS Computer Ties, our phone provider, for \$2,004.98 to upgrade our system and stop the problems. A motion was made by Stonestreet and seconded by Drain to approve the expenditure of \$2,004.98 to upgrade the phone technology. Roll Call: 7 yes. Approved.

**Rezoning Request:** The Planning Commission has heard the request of Terry French to allow a rezoning of two parcels, Applications RZ19-01 and RZ19-02. The Planning Commission recommended the approval of these requests and the Region 2 Planning Commission has also agreed with this decision. A motion was made by Gibbs and seconded by Drain to approve the minutes of the Planning Commission on December 10, 2019 and the approval of the request of Terry French to allow the rezoning of two parcels from AG-1 to RS-1. Approved.

**Copy Machine Proposal:** The current main copier in the Township Office is over 15 years old and is beginning to show signs of wear. Three bids were received for the replacement (lease) of a new machine. The board felt that the best offer was from Printer Source Plus. A motion was made by Gibbs and seconded by Ganton to approve the lease contract with Printer Source Plus for a new copy machine. Roll Call: 7 yes. Approved

**Hold Harmless Agreement:** Supervisor Herlein explained that to allow Spring Arbor University to plant trees and put in street lamps there needs to be an agreement with the State because this would all be in the M-60 right-of-way. However, the State will not enter into an agreement with a private entity. To complete this agreement, the State will enter into an agreement with the local government, Spring Arbor Township, who then in turn enters into an agreement with the private entity. The purpose of these agreements is to Hold Harmless the two government entities from any problems due to the private entities action. The agreement has been vetted by our attorneys and the Supervisor needs the board to allow him to sign this agreement in the name of the Township. The Board agreed by common consent to allow the Supervisor to act for the Township in this matter.

**Memorial Day Parade:** The annual Memorial Day Parade will be taking place again in 2020. Dave has asked that we look for more volunteers to come with new ideas for the parade. He encourages the group to begin meeting now to plan for a bigger and better parade.

**River Caddis Development:** River Caddis Development has approached Dave Herlein as to the possibility of developing a partnership with the Township and RCD to provide fiber optic service. They want a Memorandum of Understanding signed before beginning the investigation and determination of the Path for this project. After discussion by the board, it was decided to ask River Caddis Development to make a presentation at the next board meeting, February 10, 2020.

**Public Comment:** Aaron Losey reported that there will be no separate Parks Director but will now be overseen by Jackson Department of Transportation; 13 municipalities will be receiving a sewer upgrade and the Department on Aging is investigating the possibility of a .6 mill increase to be voted on later this year.

**ADJOURNMENT:** Meeting was adjourned at 8:00 p.m.

Julia Stonestreet, Township Clerk  
Approved at the February 10, 2020 regular board meeting