

TOWNSHIP OF SPRING ARBOR

BOARD MEETING MINUTES

JUNE 9, 2025

The regular meeting of the Spring Arbor Township Board was held on June 9, 2025, at 6:00 p.m. with the following members present Supervisor, David Herlein, Clerk, Patricia Bush, Treasurer, Katie Trachsel, Trustees James Buck, Troy Ganton and Michael Archer & Josh Walz.

Herlein advised that he was tabling agenda item Sanitary Sewer System Operation & Maintenance agreement due to errors discovered and advised that it would be on next month's agenda for review.

Public Comment Opened at 6:03 p.m.

Police Report Chief Deering reported on felony warrant issued for Mollie Lee for Uttering and Publishing/Bank Fraud. Reported (2) arrests were made for driving without a license. Chelsea Appliance (Heydlauff's) donated a refrigerator to the police station. Also, Western High School donated (10) Automated External Defibrillator's (AED's) to the police station. In conjunction with Michigan State Police Special Operations Marijuana and Tobacco Unit, raid made on Chapel Road black market marijuana grow location. Will demonstrate new procedures to report ordinance violations.

Expenditures Motion to approve by Walz, seconded by Archer to approve disbursements for the month of May 2025. Roll call: 7 yes. Approved. Motion was made by Trachsel, seconded by Buck to approve the payment of open and paid, journalized and unjournalized report for May 31, 2025. Roll call: 7 yes. Approved.

Minutes Motion made by Archer, seconded by Buck to approve the Regular Board Meeting Minutes from May 12, 2025. All Ayes. Approved.

Consent Agenda Motion made by Walz, seconded by Trachsel to accept the following items under the consent agenda: General Ledger Report of Revenues and Expenditures for May 2025; the Cash Summary for May 2025. Public Safety Report for May 2025 and Treasurer's Report. All Ayes. Approved.

Supervisor's Report Herlein reported Memorial Day Parade was successful. Sewer services are progressing well. Herlein, accompanied by engineers with support from Accelerate Jackson, went in front of the Parma LDFP where motion and support was made to fund up to \$750,000 for equalization project. New project is estimated to be \$2.2 million dollars. Engineering planning larger equalization basin and are hopeful the design process minus electrical for permitting for EGLE by end of Summer.

Advised that the grant that was written in conjunction with Spring Arbor University grant writer as well as Summit for funding up to \$2.3 million dollars towards well field development costs has been chosen as 1 of 15 projects by Tim Wahlberg's office.

Herlein commented that he was pleased with the new landscaping for the township office.

Updated information for new DPW location as well as project status. Closing on property completed May 29, 2025.

New Business Rezoning application. Ganton announced he would be recusing himself from participating in the discussion and voting on this matter. Building and Zoning Administrator, Jan Gardner, explained application for rezoning for parcel #000-12-21-426-001-00 from Rural Non-Farm Residential (RN-1) to Agricultural (AG-1). Motion made by Trachsel with support by Walz to approve Rezoning Application to change parcel #000-12-21-426-001-00 from (RN-1) to (AG-1). Roll call: 6 yes. Approved.

New contracts for Building Inspector & Building Official, Plumbing Inspector, Mechanical Inspector and Electrical Inspector discussed. Increased cost amount of \$5.00 per inspection.

Motion to approve made by Ganton with support by Walz to approve Contract for Inspection and Building Official Services. Roll call: 7 yes. Approved.

Motion to approve made by Archer with support by Buck to approve Contract for Inspection Services (Plumbing Inspector). Roll call: 7 yes. Approved.

Motion to approve made by Ganton with support by Archer to approve Contract for Inspection Services (Mechanical Inspector). Roll call: 7 yes. Approved.

Motion to approve made by Walz with support by Buck to approve Contract for Inspection Services (Electrical Inspector) pending typographical correction. Roll call: 7 yes. Approved.

Public/Board Member Comment Archer inquired about cleaning services for the township building.

Meeting Adjourned 6:41 p.m.

Respectfully submitted,



Patricia C. Bush, Clerk

Next Meeting Scheduled: July 14, 2025