

Meeting Minutes of Spring Arbor Township Board of Trustees, June 8, 2026

Meeting called to order at 6:14 (delayed with a public hearing beginning at 6 o'clock)

Trachsel was appointed Secretary for the meeting by Supervisor Herlein.

1. Roll Call. Present: Archer, Buck, Ganton, Herlein, Trachsel and Walz. Absent: Bush.
2. Pledge of Allegiance.
3. Public Comment.
 - a. Vaughn Hoffman re King Road bridge. Julie Hayes re chickens. Anne Milizia re feral cats. Linda Pulver (not a resident) re sink hole.
4. Reports
 - A. County Commissioner Poleski. Not available at time of meeting.
 - B. Police Department: Sergeant Cuatt. Went through critical incident information.
 - C. Fire Department: Chief McElDowney. Medical run numbers increased (expect trend to continue over next ~10 years). Finished Fire Run Academies. Good employment interest.
5. Bills
 - A. Disbursements: Walz motioned/Archer seconded. Roll call: six ayes, zero nays. Approved.
 - B. Open and paid, journalized and unjournalized report: Archer motioned/Buck seconded. Roll call: six ayes, zero nays. Approved.
6. Minutes
 - A. Board Minutes: This item is tabled as minutes from prior meeting not available.
7. Consent Agenda: Ganton motioned/Walz seconded. Trachsel reported that although the Treasury office trained with the Clerk and Sexton on cemetery services and prepared related documents for public use, the Clerk's office has indicated sufficient bandwidth to continue administering cemetery services. Trachsel clarified Treasury will not take on any greater cemetery function (at this time) and noted the Treasurer's report should not be read as an assumption of responsibilities beyond Treasury's scope in this role. Approved.
8. Supervisor Report: Good turnout for trash day (at which hazardous waste event and Jackson County Solid Waste Committee flyers were handed out). Sewer issues are ongoing. Working with Summit Township on water issues. Reducing expenditures (including decreasing fertilizer use). Trailer discussed last month was purchased and the prior trailer sold. Water tower is currently being repaired and painted. Update on Jan's retirement/replacement: Treasury will be taking on permits and Herlein provided draft job description for a Zoning Administrator. Please provide comments to Herlein ASAP as he'd like to get the job posted onto job boards this week.
9. New Business. Fourth Resolution Approving Revised Cost and Confirming Cambria Drive Road Improvements Special Assessment Roll. Trachsel explained. Ganton motioned/Walz seconded. Roll call: six ayes, zero nays. Approved.
10. Public/Board Member Comment. Public Comment: Michelle Gregoire from Hammond Road and Christine Edwards from Spring Arbor Road. Board: Trachsel echoed earlier comment from Herlein, thanking the public for turning out in larger numbers. Archer mentioned the Memorial Day parade is an asset to community. Herlein also expressed gratitude for the parade/volunteers.
11. Adjournment. Meeting adjourned at 7:06 PM.

Respectfully submitted,

A handwritten signature in blue ink that reads "Katie". The script is cursive and fluid.

Katie Trachsel, Treasurer and Acting Secretary

Next Meeting Scheduled: Board of Trustees on Monday, July 13, 2026, at 6 o'clock